

## Schedule of Licence Conditions

<b>Conditions consistent with the operating schedule</b>	<b>Agreed</b>	<b>Proposed by</b>
<ol style="list-style-type: none"> <li>1. A challenge 25 policy will be operated at the premises. Acceptable forms of ID are passport, photocard driving licence and PASS accredited ID card</li> <li>2. A refusals log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon reasonable request. The log will be checked, signed and dated on a regular basis</li> <li>3. An incident log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon reasonable request. The log will be checked, signed and dated on a regular basis.</li> </ol>	N/A	Applicant
<b>Conditions proposed by objector (Black text) Counter proposals as put forward by the applicant (Red Text)</b>	<b>Agreed</b>	<b>Proposed by</b>
<ol style="list-style-type: none"> <li>1) All staff authorised to sell alcohol shall be trained in:               <ol style="list-style-type: none"> <li>a) Relevant age restrictions in respect of products</li> <li>b) Prevent underage sales .</li> <li>c) Prevent proxy sales.</li> <li>d) Maintain the refusals log.</li> <li>e) Maintain the incident log.</li> <li>f) Enter sales correctly on the tills so the prompts show as appropriate.</li> <li>g) Recognising signs of drunkenness and vulnerability.</li> <li>h) How overservice of alcohol impacts on the four objectives of the Licensing Act 2003.</li> <li>i) How to refuse service.</li> <li>j) The conditions in force under this licence.</li> </ol> </li> <li>2) Training must include evidence that the trainee has gained knowledge and understanding of the training, which may consist of a test or quiz, completed by the trainee.</li> <li>3) Documented records of training completed shall be kept for each member of staff. Training shall be regularly refreshed and at no greater than 6 monthly intervals. Training records shall be</li> </ol>	No	Licensing and Out of Hours

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made available for inspection upon request by a police officer or an authorised officer of Manchester City Council.

### Counter Proposal

Documented records of training completed shall be kept for each member of staff. Training shall be regularly refreshed and at no greater than 6 monthly intervals. Training records shall be made available for inspection upon reasonable request by a police officer or an authorised officer of Manchester City Council.

- 4) Regular checks will be by staff of the outside of the premises to ensure the area is kept clean and free from litter.
- 5) The premises licence holder and/or DPS shall carry out a documented risk assessment on the need for door security. The risk assessment shall be reviewed regularly and no less than every six months.
6. An incident log (which may be electronically recorded) shall be kept at the premises for at least six months, and made available on request to the police or an authorised officer of the licensing authority, which will record the following incidents including pertinent details:
  - (a) all crimes reported to the venue, or by the venue to the police
  - (d) any incidents of disorder
  - (f) any faults in the CCTV system, searching equipment or scanning equipment
  - (g) any refusal of the sale of alcohol
  - (i) any visit by a relevant authority or emergency service
  - (j) the times on duty, names and the licence numbers of all licensed door supervisors employed by the premises

### Counter Proposal

An incident log (which may be electronically recorded) shall be kept at the premises for at least six months, and made available on reasonable request to the police or an authorised officer of the licensing authority, which will record the following incidents including pertinent details:

- (a) all crimes reported to the store, or by the store to the police
- (d) any incidents of disorder
- (f) any faults in the CCTV system, searching equipment or

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scanning equipment

(g) any refusal of the sale of alcohol (This should be in the Refusals Log)

(i) any visit by a relevant authority or emergency service

(j) the times on duty, names and the licence numbers of all licensed door supervisors employed by the premises (Not required as our client is carrying out a risk assessment on a regular basis)

7. The premises shall display prominent signage indicating at any point of sale that it is an offence to sell alcohol to anyone who is drunk
8. Staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public and must be able to produce/download/ burn CCTV images upon request by a police officer or an authorised officer of the licensing authority. Any footage must be in a format that can be played back on a standard personal computer or standard DVD player. Where the recording is on a removable medium (ie. compact disc, flash card etc), a secure storage system to store those recording mediums shall be provided.

### Counter Proposal

DPS/Supervisor who is conversant with the operation of the CCTV system shall when they are open to the public and must be able to produce/download/ burn CCTV images upon reasonable (24 Hours) request by a police officer or an authorised officer of the licensing authority. Any footage must be in a format that can be played back on a standard personal computer or standard DVD player. Where the recording is on a removable medium (ie. compact disc, flash card etc), a secure storage system to store those recording mediums shall be provided.

9. The premises shall display prominent signage indicating at any point of sale that it is an offence to buy, or attempt to buy, alcohol for a person under the age of 18.
10. The premises shall display prominent signage indicating at any point of sale that the Challenge 25 scheme is in operation.
11. All sales of alcohol for consumption off the premises shall be in sealed containers only, and shall not be consumed on the premises.